

FMCSA Portal Registration User Guide for FMCSA Registered Entities and Associates

FMCSA Office of Registration

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U.S. Department of Transportation

Federal Motor Carrier Safety Administration

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OVERVIEW

The [FMCSA Portal](#) provides single sign-on access to FMCSA systems through [Login.gov](#). It allows Federal, State, and industry users to access FMCSA's information systems with a single set of credentials, enabling quick access to records, safety data, and the ability to make registration changes.

In January 2025, FMCSA Registration Options have been integrated into the FMCSA Portal to enhance security and comply with the Presidential Mandate for Multi-Factor Authentication (MFA). This ensures a secure and reliable experience for motor carriers, brokers, freight forwarders, intermodal equipment providers, and cargo tank facilities, allowing them to update their company registration record directly in the FMCSA Portal.



This user guide includes step-by-step instructions for registered entities to:

- Register for an FMCSA Portal account as a [Company Official](#) or an [Associate of a Company](#).
- Access the new [Registration](#) options functionality to manage a company's FMCSA registration.

Login.gov

Login.gov is a secure sign in service used by the public to sign in to participating government agencies. By using login.gov, you'll get an extra layer of security to help protect your account(s). To create an account, go to [Login.gov](#).

If you already have a Login.gov account, you do not need to create a new one. Use your existing Login.gov account **only if it is not already associated with an FMCSA Portal account**. Each FMCSA Portal account type – whether for a Company Employee, Associate of a Company, Insurance Filer, or BOC-3 Filer – **requires its own unique Login.gov account**. You cannot use the same Login.gov account for multiple FMCSA Portal accounts.



USDOT PIN

Entities can make changes to FMCSA records through their FMCSA Portal without the need for a USDOT PIN. The USDOT PIN now serves as an authenticator that will *only be needed once by the USDOT#'s Company Official* to set up an FMCSA Portal account. Request a PIN by e-mail, text message, or mail at: <https://safer.fmcsa.dot.gov/>.

Only Company Officials are required to obtain a USDOT PIN to register for an FMCSA Portal account.

COMPANY USER PORTAL ROLES AND DESCRIPTIONS

Refer to the step-by-step instructions to register for an FMCSA Portal Account as a [Company Official](#) or [Associate of a Company](#).

Account Type	Description
Company Official	The Company Official is responsible for approving and managing account requests from other company employees or associates, such as service providers. This user ensures that all FMCSA Portal accounts for company users are accurate and up to date. Responsibilities include approving and deactivating accounts when users leave the company, as well as assigning appropriate roles and access. Each USDOT# must have one designated Company Official.
Associate of a Company	Company employees and third-party transportation service providers. These users can request access to view sensitive company information and modify company information. These company users cannot manage accounts.
Available Roles	Description
View Sensitive Company Information	Allows a Company User with the assigned role for a specific record to view sensitive information in the FMCSA Portal.
NCCDB Secure Access	Allows a Company User with the assigned role for a specific record to view all the complaints for the USDOT# in the NCCDB system.
A&I Carrier	Allows a Company User with the assigned role for a specific record to view all the sensitive information that is displayed in the A&I system.
DataQs Secure Access	Allows a Company User with the assigned role for a specific record to view all the data challenges in the DataQs system.
Portal Modify Company Information	Allows access to make changes to a company's registration: Biennial Updates, Change of Address, Reinstatement, Cargo Tank updates, and others.



FMCSA PORTAL REGISTRATION – COMPANY OFFICIALS

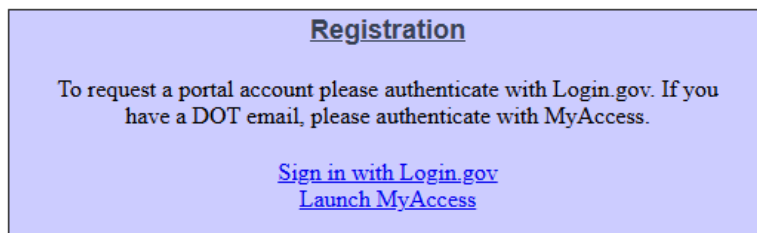
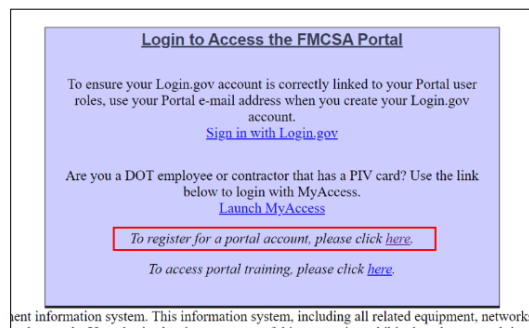
Company Officials Overview

The Company Official is responsible for approving and managing account requests from other company employees or associates, such as service providers. This user ensures that all FMCSA Portal accounts for company users are accurate and up to date. Responsibilities include approving and deactivating accounts when users leave the company, as well as assigning appropriate roles and access. Each USDOT Number must have one designated Company Official and only the Official can approve/deny access for other company users.

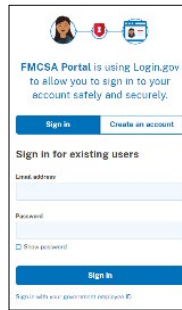
Once you have registered for a USDOT number, you will follow this guidance to establish your FMCSA Portal Account to access your current registration information and access the Registration menu to allow you to make changes to your FMCSA registration record.

FMCSA Portal Registration Process

1. Request a PIN by e-mail, text message, or mail at:
<https://safer.fmcsa.dot.gov/>.
2. Visit the FMCSA Portal website
<https://portal.fmcsa.dot.gov/login>.
3. From the login page, select the option to register for a portal account:
4. Select “Sign in with Login.gov”

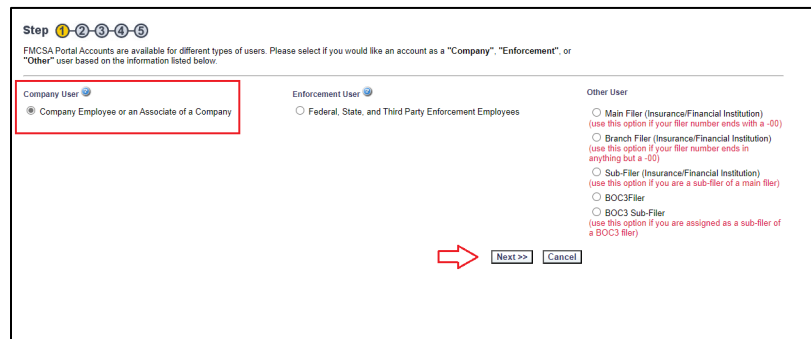


1. On the Login.gov sign in screen, enter your email address and password; or click “Create an account”.



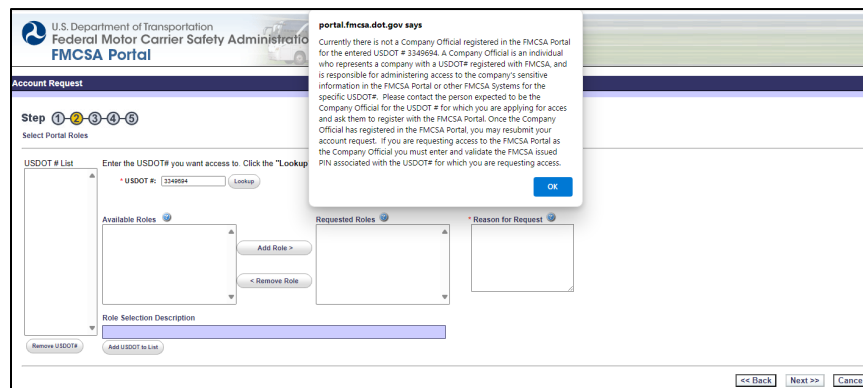
The image shows the Login.gov sign in screen for the FMCSA Portal. At the top, it says "FMCSA Portal is using Login.gov to allow you to sign in to your account safely and securely." Below this are two buttons: "Sign in" and "Create an account". Underneath, it says "Sign in for existing users" and provides fields for "Email address" and "Password". There is a checkbox for "Remember password" and a "Sign in" button at the bottom. A small link "Sign in with your government-issued ID" is at the very bottom.

2. **Step 1:** Under “Company User,” select “Company Employee or an Associate of a Company” then click **Next:**



The image shows the "Step 1" of the FMCSA Portal Account Request process. It asks the user to select the type of user they want to create an account for. The options are: "Company User", "Enforcement User", and "Other User". Under "Company User", there is a radio button selected for "Company Employee or an Associate of a Company". Under "Enforcement User", there is a radio button for "Federal, State, and Third Party Enforcement Employees". Under "Other User", there are several radio buttons: "Main Filer (Insurance/Financial Institution)", "Branch Filer (Insurance/Financial Institution)", "Sub-Filer (Insurance/Financial Institution)", "BOC3 Filer", and "BOC3 Sub-Filer". A red arrow points to the "Next >>" button.

3. **Step 2:** Enter your USDOT # in the provided field and click “Lookup.” You should see the message indicating there is not a company official registered. In the popup message below, click “OK.”



The image shows the "Step 2" of the FMCSA Portal Account Request process. It asks the user to enter the USDOT # they want access to. The "USDOT # List" is empty. The "Enter the USDOT # you want access to. Click the 'Lookup'" field contains "3348684" and the "Lookup" button is highlighted. A popup message from "portal.fmcsa.dot.gov" is displayed, stating: "Currently there is not a Company Official registered in the FMCSA Portal for the entered USDOT # 3348684. A Company Official is an individual who represents a company with a USDOT# registered with FMCSA, and is responsible for administering access to the company's sensitive information in the FMCSA Portal or other FMCSA Systems for the specific USDOT#. Please contact the person expected to be the Company Official for the USDOT # for which you are applying for access and ask them to register with the FMCSA Portal. Once the Company Official has registered in the FMCSA Portal, you may resubmit your account request. If you are requesting access to the FMCSA Portal as the Company Official you must enter and validate the FMCSA issued PIN associated with the USDOT# for which you are requesting access." The popup has an "OK" button. The background shows the "Available Roles" and "Requested Roles" sections.

If you see a message indicating there is already a **Company Official** registered, you can register as an Associate of a Company. Otherwise, [contact us](#) for assistance.



4. Enter your USDOT PIN

Step 1 2 3 4 5
Select Portal Roles

USDOT # List

Enter the USDOT# you want access to. Click the "Lookup" button to see if your USDOT# is registered in our system.

* USDOT #: 3349594 Lookup

* Pin #: Validate Pin

Company Legal Name: Currently there is not a Company Official registered in the FMCSA Portal for the entered USDOT # 3349594. A Company Official is an individual who represents a company with a USDOT# registered with FMCSA, and is responsible for administering access to the company's sensitive information in the FMCSA Portal or other FMCSA Systems for the specific USDOT#. Please contact the person expected to be the Company Official for the USDOT # for which you are applying for access and ask them to register with the FMCSA Portal. Once the Company Official has registered in the FMCSA Portal, you may resubmit your account request. If you are requesting access to the FMCSA Portal as the Company Official you must enter and validate the FMCSA issued PIN associated with the USDOT# for which you are requesting access.

Available Roles: Portal Company Official

Requested Roles: Portal Company Official

Reason for Request

Role Selection Description

Remove USDOT# Add USDOT# to List

<< Back Next >> Cancel

5. Under **Available Roles**, click on **Portal Company Official** and **Add Role**.
Note: This role is only available to one person. If it is already taken it will not give you the option to add it.

6. Add a **Reason for Request** (New Account) and Click **Next**.

Step 1 2 3 4 5
Select Portal Roles

USDOT # List

Enter the USDOT# you want access to. Click the "Lookup" button to see if your USDOT# is registered in our system.

* USDOT #: 3349594 Lookup

* Pin #: Validate Pin

Company Legal Name: Currently there is not a Company Official registered in the FMCSA Portal for the entered USDOT # 3349594. A Company Official is an individual who represents a company with a USDOT# registered with FMCSA, and is responsible for administering access to the company's sensitive information in the FMCSA Portal or other FMCSA Systems for the specific USDOT#. Please contact the person expected to be the Company Official for the USDOT # for which you are applying for access and ask them to register with the FMCSA Portal. Once the Company Official has registered in the FMCSA Portal, you may resubmit your account request. If you are requesting access to the FMCSA Portal as the Company Official you must enter and validate the FMCSA issued PIN associated with the USDOT# for which you are requesting access.

Available Roles: Portal Company Official

Requested Roles: Portal Company Official

Reason for Request: New Account

Role Selection Description

Remove USDOT# Add USDOT# to List

<< Back Next >> Cancel

7. **Step 3:** Enter your Personal Information, the User ID field will be pre-populated with the Login.gov email. Select **Next**.

Step 1 2 3 4 5
Please enter the information below.

Personal Information

*First Name:

Middle Name:

*Last Name:

User ID:

<< Back Next >> Cancel



8. **Step 4: Enter Work Information.** Each required field has a red * beside it.

The screenshot shows the 'Account Request' form at Step 4, 'Enter Work Information'. The form is titled 'Account Request' and 'Step 1-2-3-4-5', with Step 4 highlighted. A note says '*Indicates Required Information'. The form contains several fields with red asterisks indicating they are required: Address Line 1 (1200 New Jersey Ave), Address Line 2, Address Line 3, Address Line 4, City (Washington), State/Prov (DISTRICT OF COLUMBIA), Postal Code (20950), Country (UNITED STATES), Phone # (1-202 12322222), Ext.#, Fax # (1-), Company Legal Name (Test User), Job Title (Representative), and Preferred Contact Method (Email). Navigation buttons at the bottom are '<< Back', 'Next >>', and 'Cancel'.

9. **Step 5:** On the last step, you will have the **Rules of Behavior** to read through. If you agree to the terms and conditions, check the 3 boxes below and click **submit**.

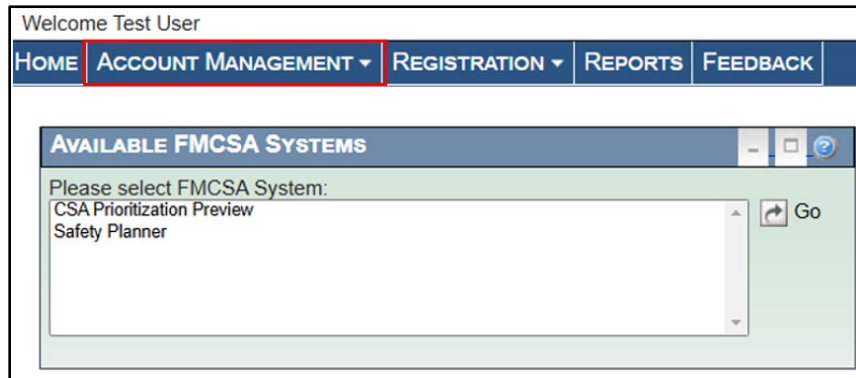
The screenshot shows the 'Rules of Behavior' form at Step 5. The form is titled 'Rules of Behavior' and 'Step 1-2-3-4-5', with Step 5 highlighted. The main heading is 'Federal Motor Carrier Safety Administration (FMCSA) FMCSA IT Systems User Rules of Behavior'. The text states: 'As a user of the Federal Motor Carrier Safety Administration FMCSA IT systems, I understand that I am personally responsible for the use and any misuse of my system account and password. I also understand that by accessing a U.S. Government information system, I must comply with the following requirements:'. The requirements are: 1. FMCSA IT systems are authorized for official use only. 2. FMCSA IT systems may not be used (A) for a purpose that violates any Federal law; (B) for mass mailings of personal... Below the requirements is a section titled 'By checking these boxes, I certify that' with three checkboxes: 'I understand the terms and conditions stated in the above Rules of Behavior', 'I understand and have reviewed the USDOT# Company Official User Certification document.', and 'I understand and have reviewed the FMCSA Portal Overview Training Materials.'. Navigation buttons at the bottom are 'Back', 'Submit', and 'Cancel'.

Company Official accounts are **approved automatically** by the system. The account should be approved immediately upon submission. If you are unable to access the account after creating, please [contact us](#).



Managing Account Requests

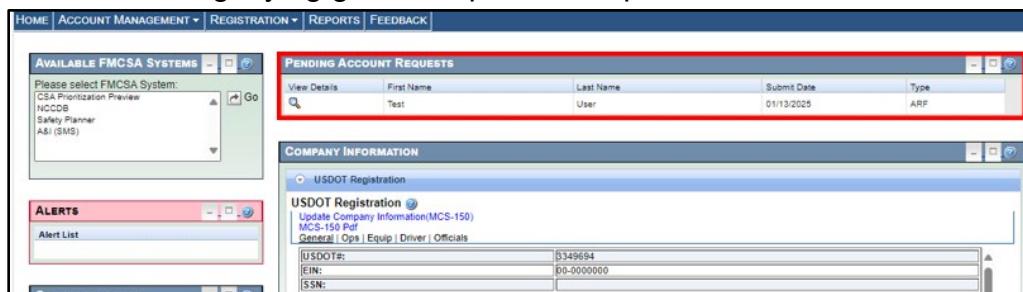
As a Company Official, you will have access to manage account requests from company employees or service providers. Use the “Account Management” option in the navigation bar.



Approve/Deny Pending Requests

To view and approve pending requests:

1. Login to your FMCSA Portal account.
2. Under Pending Account Requests, you will see a list of pending requests.
3. Click on the magnifying glass to open the request.



4. Review the User Details and pending Roles, ensuring the user requested access to “Modify Company Information” and “View Sensitive Company Information”.
5. If “View Sensitive Company Information” was not requested, select it from the Available Roles list and click Add Role. Otherwise, the user will receive an error message when attempting to update records.



- When ready, you can either click on **Approve Request** to grant access or **Deny Request** to prevent access.

CustManageReq

Pending Account Requests

View	First Name	Last Name	Request Date	Request Type
	Test	User	01/13/2025	ARF

User Details

First Name	Test
Last Name	User
Company Legal Name	Test User
Job Title	Representative
Phone #	(202)222-2222
Email	fmcsales01@gmail.com

Comments History

No records found.

Portal Roles/USDOT# Assignment for: **TEST USER**

Available Roles

- AKI Carrier
- DACH Motor Carrier Admin
- DACH Motor Carrier
- Data/Secure Access
- Emergency Declaration Reporting (N)
- INCCSR Secure Access
- Company Official Alternate
- Modify Company Information
- View Sensitive Company Information

Assigned Roles

Roles	Status
Modify Company Information	Pending
View Sensitive Company Information	Pending

Role Selection Description

Approve Request Deny Request Cancel

Add/Remove User Roles

As a company officer you may assign or remove new access or roles to already registered users.

- From the menu bar, select Account Management and Manage User Access
- Search for the user by name or User ID (email address).

Manage User Access

Search for Users

First Name: equal to Test Select

Middle Name: Select Select

Last Name: Select Select

User ID: Select Select

Role: Select

Find Results Clear

- The user information should display under the "Results List."
- Click on the Magnifying glass to view the current access.
- On the bottom half of the screen, you will see a list of Available Roles and Assigned Roles.
- You can **Add Roles** from the Available Roles list or **Remove Roles** from the Approved Roles list.



7. Click Update Profile.

The screenshot displays the 'Manage User Access' page. At the top, there's a navigation bar with links: HOME, ACCOUNT MANAGEMENT, REGISTRATION, REPORTS, and FEEDBACK. Below this, the 'Manage User Access' section has a search area with dropdowns for First Name, Middle Name, Last Name, and User ID, and a 'Find Results' button. To the right, a 'Results List' table shows one user: 'Test User' with User ID 'fmcsatest01@gmail.com' and status 'Active'. Below the search area, there's a section for 'Portal Roles/USDOT# Assignment for TEST USER'. It lists 'Available Roles' on the left and a table of assigned roles on the right. The assigned roles table has columns for Roles and Status, with entries like 'USDOT#: 3349034', 'Modify Company Information', 'Non-sensitive Portal Access', and 'View Sensitive Company Information', all with a status of 'Approved'. At the bottom right, there are 'Update Profile' and 'Cancel' buttons.

View	First Name	Middle Name	Last Name	User ID	Company Legal Name	Status
	Test		User	fmcsatest01@gmail.com	Test User	Active

Roles	Status
USDOT#: 3349034	
Modify Company Information	Approved
Non-sensitive Portal Access	Approved
View Sensitive Company Information	Approved

FMCSA PORTAL REGISTRATION – ASSOCIATE OF A COMPANY

Associate of a Company Overview

An associate of a company can be an employee of the company or associates, such as 3rd party service providers. These users are approved by the Company Official to have access to view current registration details and make any necessary updates to company records through their portal accounts. These users do not have the ability to manage user accounts.

Associates of a company can have access to **up to 100 USDOT numbers within one FMCSA Portal account**. If additional access is needed, the user will need to create a separate portal account.

FMCSA Portal Registration Process

1. Visit the FMCSA Portal website <https://portal.fmcsa.dot.gov/login>
2. From the login page, select the option to register for a portal account:



Login to Access the FMCSA Portal

To ensure your Login.gov account is correctly linked to your Portal user roles, use your Portal e-mail address when you create your Login.gov account.
[Sign in with Login.gov](#)

Are you a DOT employee or contractor that has a PIV card? Use the link below to login with MyAccess.
[Launch MyAccess](#)

To register for a portal account, please click [here](#).

To access portal training, please click [here](#).

3. Select “Sign in with Login.gov”

Registration

To request a portal account please authenticate with Login.gov. If you have a DOT email, please authenticate with MyAccess.

[Sign in with Login.gov](#)
[Launch MyAccess](#)

4. On the Login.gov sign in screen, enter your email address and password; or click “Create an account”.

FMCSA Portal is using Login.gov to allow you to sign in to your account safely and securely.

[Sign in](#) [Create an account](#)

Sign in for existing users

Enter email address

Enter password

☐ Show password

[Sign in](#)

Sign in with your government-issued ID

5. **Step 1:** Under “Company User,” select “Company Employee or an Associate of a Company” then click **Next**:

Step 1 1-2-3-4-5

FMCSA Portal Accounts are available for different types of users. Please select if you would like an account as a “Company”, “Enforcement”, or “Other” user based on the information listed below.

Company User ☒ Company Employee or an Associate of a Company	Enforcement User ☐ Federal, State, and Third Party Enforcement Employees	Other User ☐ Main Filer (Insurance/Financial Institution) (use this option if your filer number ends with a -00) ☐ Branch Filer (Insurance/Financial Institution) (use this option if your filer number ends in anything but a -00) ☐ Sub-Filer (Insurance/Financial Institution) (use this option if you are a sub-filer of a main filer) ☐ BOC3 Filer ☐ BOC3 Sub-Filer (use this option if you are assigned as a sub-filer of a BOC3 filer)
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[Next >>](#) [Cancel](#)

6. **Step 2:** In the USDOT# field, enter the USDOT number that you are requesting access to and click **Lookup**.
7. The **Company Legal Name** and the name of the registered **Company Official** will populate in the purple area shown below.

The company official listed is responsible for approving your access request. Please contact this person once you complete the registration process.

8. Under **Available Roles**, click on “*Portal View Sensitive Company Information*” and click **Add Role**. Then select “*Portal Modify Company Information*” and click **Add Role**. These will show under **Requested Roles**.
9. Enter a message for the company official in the **Reason for Request** box. For example, “Need access to file updates or changes.” Then select **Next**.

10. **Requesting access to multiple USDOT #s:** If you need access to more than 1 USDOT number, click **Add USDOT to List** at the bottom after you have completed the above steps.
11. The USDOT will be added to the box on the left, then you will proceed with entering the next USDOT, clicking **Lookup** and repeating steps 5-8.



Account Request

Step 1 2 3 4 5

Select Portal Roles

USDOT # List
1345678

Enter the USDOT# you want access to. Click the "Lookup" button to see if your USDOT# is registered in our system.

* USDOT #: 1345678

Company Legal Name: TONY'S SUPER SHOTILES LLC
Company Official Name: Tony Henry

*The Company Official associated with the USDOT# for which you are requesting access is identified to the left. This Company Official will be required to approve your access request before your account can become active. Please contact the registered identified Company Official for this USDOT# if you have a dispute over who should have the Company Official role in the FMCSA Portal. If you are unable to resolve who should have the Company Official role for this USDOT#, you may [Submit a Challenge](#).

Available Roles
Portal View Sensitive Company Information
DataCo Secure Access
All Carrier
NCCDB Secure Access
DACH Motor Carrier Address
DACH Motor Carrier
Emergency Declaration Reporting (No. 20)
Portal Modify Company Information

Requested Roles
Portal Modify Company Information
Portal View Sensitive Company Information

Reason for Request
Access to file updates or changes.

Role Selection Description
700

12. **Step 3:** Enter your Personal Information, the User ID field will be pre-populated with the Login.gov email. Select **Next**.

Account Request

Step 1 2 3 4 5

*Indicates Required Information
Please Note: Special characters {}[]' " " cannot be used in personal information

Please enter the information below.

Personal Information

*First Name:

Middle Name:

*Last Name:

User ID:

13. **Step 4:** Enter **Work Information**. Each required field has a red asterisk * beside it.

Account Request

Step 1 2 3 4 5

*Indicates Required Information

Please enter the information below.

Work Information

*Address Line 1:

Address Line 2:

Address Line 3:

Address Line 4:

*City:

*State/Prov:

*Postal Code:

*Country:

*Phone #: 1- 202 Ext.#

Fax #: 1-

*Company Legal Name:

*Job Title:

*Preferred Contact Method:



14. **Step 5:** On the last step, you will have the **Rules of Behavior** to read through. If you agree to the terms and conditions, check the 3 boxes below and click **Submit**.

The screenshot shows a web form titled "Account Request" with a progress bar indicating Step 5 of 5. The main heading is "Federal Motor Carrier Safety Administration (FMCSA) IT Systems User Rules of Behavior". Below this, a paragraph states: "As a user of the Federal Motor Carrier Safety Administration FMCSA IT systems, I understand that I am personally responsible for the use and any misuse of my system account and password. I also understand that by accessing a U.S. Government information system, I must comply with the following requirements:"

1. FMCSA IT systems are authorized for official use only.
2. FMCSA IT systems may not be used (i) for a purpose that violates any Federal law; (ii) for mass mailings of personal

Below the list, it says "By checking these boxes, I certify that" followed by two checked checkboxes:

- ☒ I understand the terms and conditions stated in the above Rules of Behavior
- ☒ I understand and have reviewed the [FMCSA Portal Overview Training Materials](#).

At the bottom right are three buttons: "Back", "Submit", and "Cancel".

15. **Step 6:** Congratulations, your account request has been submitted successfully.

The screenshot shows the "U.S. Department of Transportation Federal Motor Carrier Safety Administration FMCSA Portal" header. Below it, the "Account Request" section displays a "Thank You" message. The text reads: "Your FMCSA Portal Account Request has been confirmed. You will receive an e-mail notifying you of your account request status once it has been reviewed. The USDOT# Company Official previously identified is responsible for reviewing and approving or denying your account request, not FMCSA. If you do not receive a timely response it is recommended you contact the previously identified USDOT# Company Official directly for the status of your account request."

An "OK" button is located at the bottom center.

Your account must be approved by the designated company official. Refer to step 6 for the name of the registered company official.

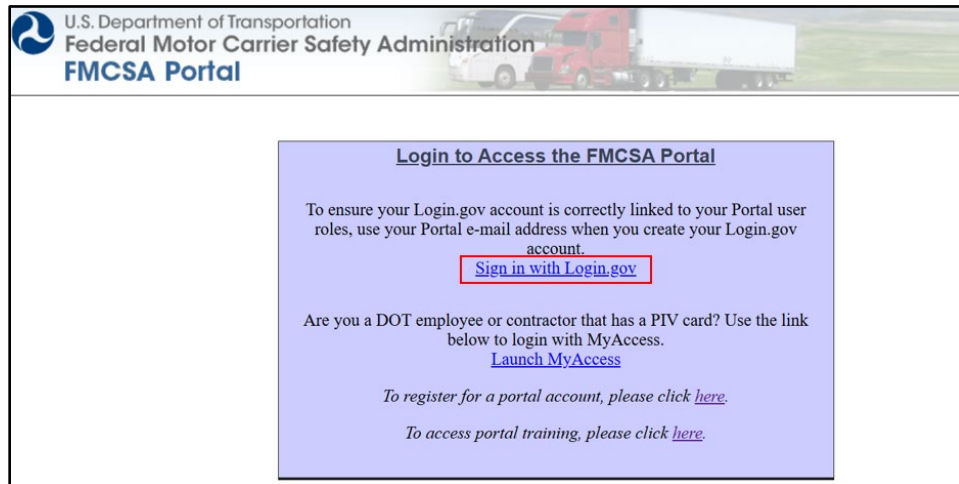
Existing User – Request Additional Portal Roles

If you have an FMCSA Portal account as an Associate of a Company, you have two options to add the "Modify Company Information" and "View Sensitive Company Information" roles to your account.

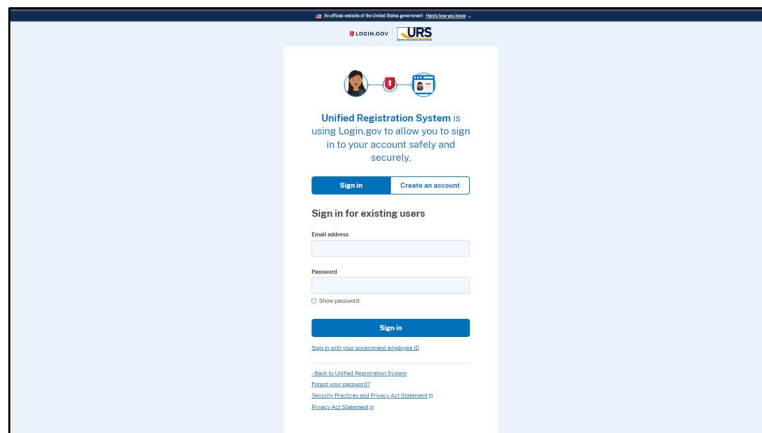
1. **Through the Company Official:** Reach out to the company official and ask to add the roles to your Portal account. The company user should follow instructions under the *Add/Remove User Roles* section in this user guide.
2. **Update your Portal Account:** You can update the roles and have the company official approve the request.



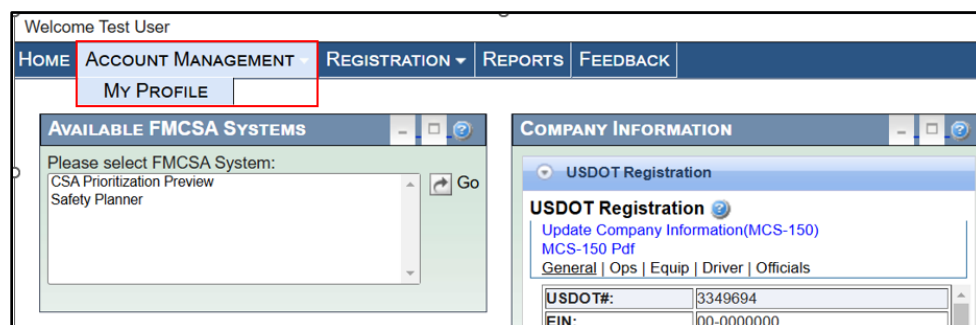
1. Go to the FMCSA Portal website <https://portal.fmcsa.dot.gov/login> and click “Sign in with Login.gov”.



2. Enter your Login.gov credentials. If you are having issues logging in, you will need to select “Forgot your Password” below the sign in box.



3. Select “Account Management” and then “My Profile”.



4. Select the “Portal Roles/USDOT#” tab on the left.

The screenshot shows the 'View/Edit My Profile' interface. The 'Portal Roles/USDOT#' tab is highlighted with a red box. Below the tabs, there is a note: '*Indicates Required Information' and 'Please Note: Special characters , = + < > # ; : \ * " ' ~ ` ! \$ % ^ & () [] {} \ ? cannot be used in My Profile.' The 'Personal Information' section includes fields for 'First Name' (Test), 'Middle Name' (empty), and 'Last Name' (User).

5. Under the USDOT # List column on the left, select the USDOT you need the access for.
6. In the “Available Roles” box, select “Modify Company Information” and “View Sensitive Company Information” and click “Add Role”.

“Modify Company Information” and “View Sensitive Company Information” roles allow access to make changes to FMCSA Registration

7. Enter the “Reason for Request.” Add a note so the company official reviewing the request knows why you requested access.
8. Select “Update Profile” in the upper right.
9. You must reach out to the company official to have the request approved.

The screenshot shows the 'View/Edit My Profile' interface with the 'Portal Roles/USDOT#' tab selected. The 'USDOT # List' on the left includes 3349694 and 3362478. The 'USDOT #' field is set to 3362478, and the company name is 'TONY'S SUPER SHUTTLES LLC'. The 'Available Roles' box is highlighted with a red box and contains: Data2s Secure Access, Add Carrier, NCCOB Secure Access, DACH Motor Carrier Admin, DACH Motor Carrier, and Emergency Declaration Reporting (No. 2C). The 'Approved Roles' box is empty. The 'Pending/Requested Roles' box is highlighted with a red box and contains: Modify Company Information - Pending and View Sensitive Company Information - Pe. The 'Reason for Request' box is highlighted with a red box and contains: Requesting access to make registration changes. The 'Update Profile' button is highlighted with a red box in the top right corner.

REGISTRATION OPTIONS – MANAGE FMCSA REGISTRATION

Company Officials and Associates of a Company (which includes employees and third-party service providers) can access the Registrations Options functionality via their FMCSA Portal account to complete the following updates online:

- Applying for additional operating authority
- File a biennial update (MCS-150)
- Change of address
- Reinstate Operating Authority
- Reapplication for USDOT Number after revocation
- Update cargo tank
- Update HM Safety Permit (MCS-150B)

The screenshot displays the FMCSA Portal interface. At the top, it says "U.S. Department of Transportation Federal Motor Carrier Safety Administration FMCSA Portal". Below this, a navigation bar includes "HOME", "ACCOUNT MANAGEMENT", "REGISTRATION" (which is highlighted), "REPORTS", and "FEEDBACK". Under the "REGISTRATION" tab, a dropdown menu lists several options: "ADDITIONAL OPERATING AUTHORITY", "BIENNIAL UPDATE (MCS-150)", "CHANGE OF ADDRESS", "REINSTATE OPERATING AUTHORITY", "REAPPLY USDOT NUMBER", "REQUEST COPY OF A DOCUMENT", "UPDATE CARGO TANK", and "UPDATE MCS-150B". To the left of this menu, there is a section titled "AVAILABLE FMCSA SYSTEMS" with a link to "Please select FMCSA System:" and a list of systems: "CSA Prioritization Preview", "NCCDB", "Safety Planner", and "ASL (SMS)". To the right of the registration menu, there is a "PENDING ACCOUNT REQUESTS" section with a table that has columns for "View Details", "First Name", "Last Name", "Submit Date", and "Type". Below this, there is a "COMPANY INFORMATION" section with a link to "USDOT Registration". At the bottom left, there is an "ALERTS" section with a link to "Alert List".

Other transactions, like legal name change requests, that required paper forms before the transition of the Registration options to the FMCSA Portal will continue to be submitted on paper. See the [FMCSA Registration Forms](#) page for details.

CONTACT US

FMCSA Contact Center

If you need assistance with the FMCSA Portal registration process, please contact the FMCSA Contact Center via the **Ask FMCSA**

Webpage: <https://www.fmcsa.dot.gov/registration/ask-fmcsa> (email us or chat with an agent) or call **1-800-832-5660**.

